



Ministry of Energy

REQUIREMENTS FOR REGISTRATION

Small Scale Retailer

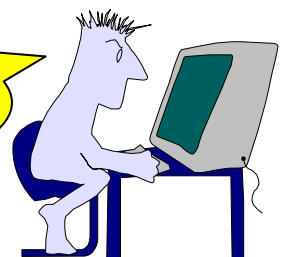
General Information

1. Name, address and contract number
2. Name of Supplier(s)
3. Address of Supplier(s)
4. Contact number for supplier(s)

FILE DOCUMENTS

- Certificate from registrar of company (sole trader or otherwise)
- Certificate from Jamaica Fire Brigade
- Copy of Driver's License or other valid identification
- Police Record (If Sole Trader)
- Letter of recommendation from Superintendent of Police in your area
- TRN Card
- NIS Compliance Clearance
- Public Liability Insurance (insurance to cover damage to premises, injury to any person or otherwise during the conveyance of petroleum)
- Truck and Tank Fitness Certificate
- Vehicle Registration Certificate
- Tax Compliance Certificate

For further information contact:
The Ministry of Industry, Technology,
Energy and Commerce at
Telephone #: 929-8990-9





Ministry of Energy

APPLICATION FOR LICENSE AS A PETROLEUM SMALL SCALE RETAILER

APPLICATION FORM

(Please tick appropriate circle)

Type of Application

New Renewal

Type of Product to be sold: Kerosene Diesel Lubricants
 Other.....

APPLICATION #	APPLICATION DATE:	Telephone #:	
Name of Business (state name if sole trader):			
Location of Business:	Fax #:	Email Address:	
Name of owner of the Business if different from applicant:			
Source of Supply:	Grade of Facility (annual gallonage)		
	A <input type="radio"/> 600 gallons - 1000 gallons	B <input type="radio"/> Under 600 gallons	
Particulars of License (Expiry Date)			
Number and (Capacity) of storage containers			
Type of Container	Capacity	Type of Container	
Capacity		Capacity	
Total Throughput per week (proposed or real)			
For Diesel		For Kerosene	
Signature of applicant:			
Name of Receiving officer:		Signature of Receiving officer:	
All Applicants must submit the following documents:			
Certificate from the Registrar of Company	Tax Compliance Certificate	Vehicle Registration Certificate	Truck and Tank Fitness certificate
Letter of recommendation from Superintendent of Police in your Area	TRN Card	NIS Compliance Clearance	Public Liability Insurance to cover damage to life and property

Note: For additional requirements see attached